

This Quick Reference Guide includes short descriptions on how to use the basic features. To learn more about all available functions and features, please see the related User Guide.

Log on / Log off

Log on: Own ext. No. Log on

(If password is requested:

Password Log on)

Your telephone might require a network authentication to gain access to the network. In this case you must enter a valid user identity and password (contact your system administrator).

Log off: Log off Yes

Answer Calls

Answer:

Handsfree: Press flashing Line key

On another

extension

(Call pick-up): Call ringing ext. Call 8

or 📿 End call:

Make Calls

Internal calls: Ext. No. Call

External line code and No. Call External calls:

Handsfree: Dial No. Call

Individual external $\star 0 \star$ Individual external line No. #

Call External line code and No. Call

Common Speed

Dialing number: Dial Speed Dialing No. Call

Dial by a function

Press the preprogrammed key, e.g.

Head office Call

Dial by Contacts

(Phone book): Press and hold the key with the

corresponding letter (Press again for more options) . or 😘 Call

Dialog 4425 IP Vision

SIP Enabled IP Telephone for MX-ONETM

Quick Reference Guide

The complete User Guide is available in electronic format on the Enterprise Telephone Toolbox CD and on: http://www.aastra.com

Redial calls from

the Call List: or n Missed . or 🍇 Call

Last External

*** Call Number Redial:

Finland, Sweden: * * 0

Inquiry

Ongoing

conversation: Line/Hold Call 3rd party

Refer back: Line/Hold

Return to first call and finish Inauirv:

Line/Hold

Transfer

Ongoing

conversation: Line/Hold Call 3rd party Transfer or

(Before or after answer)

Conference

Ongoing

Line/Hold Call 3rd party conversation: Conference or 3 (After answer)

Callback

Callback or 6 Activate:

Cancel single Callback:

#37* Ext. No. # Call

Cancel all Callbacks:

#37# Call 🥏

Call Waiting

Activate: 5 (At busy tone) Wait on line

Intrusion

4 (At busy tone) Wait on line Activate:

Handsfree

Activate:

Back to handset:

On hook:

Off hook:

Mute

Switch off microphone:



Hold

Individual: Line/Hold ~ ~

Resume call: Line/Hold

Internal Follow-me

Order from your

Absence Son Sa own extension:

New ext. No. OK

Absence 🤼 or 🔩 Select Cancel:

Deactivate

Redirect from answering

Absence 🦠 or 😘 Select position:

Own ext. No. X New ext. No. OK

Cancel from

answering # 21 * Own ext. No. # C position:

External Follow-me

Order:

Absence 🦠 or 😘 Select External line code and No. OK

Cancel.

Absence So or Select

Deactivate

Personal Number

Activate or

change profile from

Absence Select (1-5) OK own extension: Absence Select No Profile Cancel:

Programming of Function Keys

Program or change

a feature:

(Two times) Select Press selected function key

No. or code Save Exit or

Subject to alteration without prior notice. For more information, please contact your Aastra Certified Sales Partner.

Voice Mail¹

Enter your

mailbox: Dial voice mail No. Call and follow

recorded instructions.

New message

received: Dial voice mail No. Call and follow

recorded instructions.

Account Code¹

New external call: $\pm 6.1 \pm$ Account code \pm Call

External line code and No.

Finland and Norway: *71*

Ongoing external

Line ×61 × Account code call:

Line

Finland and Norway: * 71 *

Absence Information¹

Absence 🦠 or 🔩 Select Order:

© or 🍇 Select Date/Time (If required) OK

Absence 🦠 or 🗞 Select

Select

Group Call-pick-up

*8# Call Answer:

Finland, Sweden: * 0 #

Display Language

Change display

Cancel:

language:

(Two times) Select Select 🦠 or 🖫 Select

Exit or

Silent Ringing

Switch off ring signal:

General Deactivation

Cancel all activated

#001# Call 🥏 features:

Explanations

Extension ext. No. Number

n Number of missed calls Feature may be optional

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